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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 27th June, 2017

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 6th July, 2017**, at 6.00 p.m..

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**

To consider the minutes of the meeting held on Thursday 1st June, 2017.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Cricket Club on Thursday, 1st June 2017 at 6.00 p.m.

Present

Councillor D. Coates, Chair

Councillors H. Barron, K. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, I. McKeag, T. Metcalf and G. Smith.

In Attendance

PC I. Nelson

Apologies for Absence

Apologies for absence were submitted on behalf of Councillor P. Luther, County Councillors J. Considine and O. Johnson and PCSO L. Jackson.

Police Report

PC Nelson presented the Police Report as follows:

- 31 calls in the last month
- 3 episodes of anti-social behaviour
- 3 Thefts
- One BMX stolen
- Damage to tyres
- Speeding at Holmside – verbal warnings given.

Partnership Report

Councillor B. Henderson advised that all of the plots at Ingleby Paddock were taken and that the site was looking good. With regard to the Rose Garden, the County Councillors will help with finance to improve the area.

Community Centre Report

Councillor Box reported that a meeting had been held with the Project Managers to reduce the specification to help reduce the potential £100k shortfall. Other grants were being applied for.

Minutes

RESOLVED that the Minutes of the following meetings of the Parish Council be approved as a correct record:

- i. Annual Meeting of the Council held on 11th May, 2017
- ii. Ordinary Meeting of the Council held on 11th May, 2017

Finance Report

The Clerk reported on the following payments made since the last meeting:-

Detail	Amount
	£
Zurich Municipal Insurance – Insurance – War Memorial work in progress	293.52
J. Herron – Payroll	64.00
D. Coates – Room Hire	15.00
A. Gibson – Bedding Plants	55.88
Burnhope Partnership – Donation for Fun Day	200.00
P. D. Hughes - Salary	360.00
HMRC – Tax	90.00
Total	1078.40

Planning Matters

The Clerk reported upon the following Planning Applications approved by Durham County Council:

- 17/988 – Site 4a east of Sycamore Cottage, Holmside Lane, Burnhope – 1 dwelling.
- 17/985 – Site 5 east of Sycamore Cottage, Holmside Lane, Burnhope – 1 dwelling.
- 17/986 – Site 1 east of Sycamore Cottage, Holmside Lane, Burnhope – 1 dwelling.
- 17/1011 – St. John’s Church, Burnhope – Installation of Calor gas storage container, pipework and flagstone paving.

War Memorial

Notification had been received that the Heritage Lottery bid, for assistance with restoration work, had been successful. The amount approved was £9,700.

Work will commence on site on 12th June 2017. The Clerk will write to neighbours to explain what is happening.

Correspondence

The Clerk reported upon the following items of correspondence:

- Burnhope Partnership – Request for funding in respect of Fun Day. It was **AGREED** to donate £200 towards the cost of the event.
- There is to be a “Village Appraisal” in Burnhope School on 6th July, 2017.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held at 6:00pm on Thursday 6th July, at Burnhope School.